



N.K. BAGRODIA PUBLIC SCHOOL

SECTOR-9, AHINSA MARG, ROHINI, DELHI-110085

Dear Parent

Namaskar!!

“A journey of a thousand miles begins with a single step.”

As we usher in a new academic session, it gives me immense pleasure to extend a warm welcome back to school. We hope that all are ready to embark on another exciting journey of learning and growth.

We encourage all students to approach the new session with enthusiasm, curiosity, and a commitment to excellence. Let us work together to create a vibrant and supportive learning environment where each individual can thrive and succeed.

Before we embark upon our journey into the new session, kindly make note of the following points:

1. The Session 2024-25 will commence as per the following schedule:

Classes	Date	Timing
I to XII	01.04.2024	7.55 am to 2.20 pm
*All Saturdays will be non-working for students.		

2. We expect your ward(s) to report to the school in proper school uniform (House uniform every Tuesday and Friday) and carry appropriate books and notebooks as per the Class Timetable. Also, ensure that the weight of the school bag of your ward is age appropriate and is not overloaded.
3. Your ward(s) should carry the appropriate sportswear to the school in case of any engagement in sporting activities.
4. Guide and counsel your ward to adhere to disciplinary norms and to use parliamentary language inside and outside the school campus.
5. Indicate a choice concerning the Co-scholastic activities your ward would like to opt for with the class/subject teacher concerned. Also, indicate the preference for the Bus Routes at the same time according to the bus route chart available at the school reception.
6. It is advisable that your ward(s) should wear mask in case of cold/cough/any such ailment and carry a pocket sanitizer for safety and security and hygiene reasons.
7. Ensure that your ward carries the Almanac to the school daily. It will help us in addressing all concerns concerning your ward(s) in time diligently. Kindly keep a check of the almanac of your ward on a regular basis.
8. It is obligatory for your ward(s) to wear the Student ID Card. You or any other person indicated and deputed by you will be expected to carry the Parent ID Card while coming to the school to pick up your ward(s). Those visiting the premises without the Guardian's I – Card will not be allowed to enter. You are requested to cooperate and avoid unnecessary exchange of unpleasant words with the Guards.
9. In case of van users, the onus of checking all compliances concerning Registration, Driving License

and Vehicle Fitness being met by the van owners/drivers is the sole responsibility of the parents concerned. The school in no way shall be responsible for any lapse or mishap on the part of van driver/owner in this regard.

10. You should encourage your ward(s) to carry stationery items, water bottle and tiffin while coming to the school. Kindly educate your ward(s) to refrain from sharing the aforesaid items with peers.
11. It is earnestly requested, not to drop your ward at the school gate before 7:40 am. Also, you are advised to pick up your ward well in time without any inherent delay. The school gates shall be closed at 7:55 am sharp. No entry will be allowed thereafter.
12. Kindly do not drop the tiffin box, stationery item or any other item belonging to your ward(s) during the school hours at the school gate.
13. Counsel your ward(s) to indulge in reading age-appropriate story books/novels daily and improve writing skills under your skillful supervision.
14. You are expected to meet the Teachers/Coordinators/In charges/ Headmistress/ Principal only after taking a prior appointment. An almanac note should be submitted to the class teacher wherein an appointment slip will be issued which must be produced at the gate on the date of appointment. The slip should be submitted at the gate.
15. Kindly ensure that the particulars of your ward, provided to the school are up to date and are in sync with the school records. In case of any change in the contact details, kindly submit an application along with a valid address proof with the class teacher.
16. Your ward should not be plying two wheeler while commuting to and fro from the school without a valid license. Ensure that you educate your ward to wear a helmet while driving two wheeler even in case there is a valid license with him/her.
17. For the students of all Classes, kindly send fruits in a separate tiffin box for consumption during the Fruit Break.
18. Dispersal of the students for classes I to III will be done from the respective classrooms. Students will be handed over to the Parents (Carrying Parent I – Cards is mandatory). Students of classes IV and V will disperse from the school grounds while, students of classes VI to VIII will disperse through exit Gate No.2. However, the dispersal of students for classes IX to XII will take place through Gate No.1. Parents are requested to avoid overcrowding near the exit Gates to ensure smooth and orderly movement of the students.
19. The syllabus for the session 2024- 25 is available on school website www.nkbpsrohini.com .
20. Kindly go through all school circulars and messages to avoid any delay in useful information.

With regards



Prashant Parashar B.
Principal